



St. Catherine's Elementary School

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St. Catherine's Elementary School COVID-19 Restart Plan – September 2020

The following pages is the COVID-19 Safety Plan for the start of the school year in September for St. Catherine's Elementary School in Langley, British Columbia.

DROP OFF of STUDENTS (8:15am – 8:45 am) Gradual Entry

- Parents are required to do a health screen of their children prior to coming to school. [Self-assessment link](#) provided.
- Entering from 202nd street, parents can park and walk students to classroom outside doors **or** drop off students in our drop off zone in front of gymnasium. Students walk directly to classrooms outside door (Maintaining Social Distancing).
- Individually, students will be greeted by a staff member, given hand sanitizer, and taken into the class.
- Parents will ensure that their child washes his/her hands prior to leaving home for school.
- Parents are required to go offsite and not socialize in the parking lot after drop off of children.

PICK UP of STUDENTS (2:45pm – 3:15pm) Gradual Dismissal

- Parents are required to drive in the southwest entrance (202nd street), pick up their child(ren) at the designated pick up spot(s), and then drive out the north gate (32nd ave). Please see **Figure 1** on the next page for details on this drive-thru pick up system.
- Parents will drive-thru to their child's location as indicated on the map below.
- If you do not have a child in the primary grades you can progress directly to the intermediate student pick up area.
- Please exercise patience and caution in our parking lot during drop off and pick up times.
- Parents are required to go offsite and not socialize in the parking lot after pick up of children.

Figure 1 – Traffic Flow and Pick up Zones (2:45-3:15 pm)



IN CLASS GUIDELINES FOR STAFF AND STUDENTS

- All staff members are required to complete a self-assessment health screen daily.
- Hand sanitizing stations will be set up at each door of the classroom as well as at all other rooms or exit/entry points.
- Students and staff are instructed to wash/sanitize each time they enter/exit the classroom.
- Students will be organized in grade level learning groups. Mixing of learning groups will be avoided
- Students will have a designated area with supplies.
- Tri-fold plastic shields on each desk.
- Sharing of materials prohibited. Any equipment that is shared (computers, iPads, sports equipment) will be minimal and sanitized after each use.
- Student uniform (summer uniform until Thanksgiving Weekend), back pack, lunch kit, and water bottle permitted.
- All students are instructed to avoid physical contact with others and keep hands to yourself (No hugs, high fives, etc.).
- Activities planned as appropriate for each grade level.
- Movement throughout the classroom and in hallways will be restricted to essential only.
- In the hallway where physical distancing is not possible, students and staff, as well as other individuals who are not staff, will wear masks.
- Specialist and Educational Assistants working with multiple learning groups will wear masks.

SCHOOL WIDE MEASURES

- Physical distancing signs and posters displayed throughout the school.
- Signage on the hallway floors to ensure proper flow of traffic and distancing.
- Washroom use will be limited to 2 students at a time. Washed frequently throughout the day.
- In order to avoid students changing for PE, students come to school with gym strip worn under their uniform on their two PE days per week.
- Hand sanitizing stations at the entrance of each room in the school.

- Staggered recess and lunch breaks to ensure cohorts are separate (each recess has four cohorts outside, but physically distanced from each cohort).
- Hand sanitizing before and after use of play structures. Social distancing required.
- Student desks sanitized before students return from lunch break.
- Entire school thoroughly cleaned and disinfected daily.
- Doors remain open to avoid contact with high touch surfaces.
- Adults' access to building strictly limited to staff members.
- All deliveries or mail dropped at front door.
- Parents/adults are required to make appointments to gain access to building.

IF STUDENT DEVELOPS SYMPTOMS AT HOME:

Students must remain home until all symptoms have completely resolved. This is enforced strictly.

IF STUDENT DEVELOPS SYMPTOMS AT SCHOOL: Staff must take the following steps:

1. Immediately, separate the symptomatic student from others in a supervised area.
2. Contact the student's parent or caregiver to pick them up as soon as possible.
3. Where possible, maintain a distance of 2 meters from the ill student. If not possible, staff may wear a mask if available and tolerated, or use a tissue to cover their nose and mouth.
4. Provide the student with tissues to cover their coughs or sneezes. Throw away used tissues as soon as possible and perform hand hygiene.
5. Avoid touching the student's body fluids (e.g., mucous, saliva). If you do, practice diligent hand hygiene.
6. Once the student is picked up, practice diligent hand hygiene.
7. Staff responsible for facility cleaning must clean and disinfect the space where the student was separated and any areas used by them (e.g., classroom, bathroom, common areas).

Parents or caregivers must pick up their child as soon as possible if they are notified their child is ill.

IF STAFF DEVELOPS SYMPTOMS AT HOME:

Staff must be excluded from work and stay home for a minimum of 10 days from the onset of symptoms AND until symptoms resolve, whichever is longer.

IF STAFF DEVELOPS SYMPTOMS AT WORK: Staff should go home as soon as possible.

If unable to leave immediately:

1. Symptomatic staff should separate themselves into an area away from others.
2. Maintain a distance of 2 meters from others.
3. Use a tissue or mask to cover their nose and mouth while they wait to be picked up.
4. Staff responsible for facility cleaning must clean and disinfect the space where the staff member was separated and any areas used by them (e.g., classroom, bathroom, common areas).
5. If concerned, contact 8-1-1 or the local public health unit to seek further input.

If a student or staff member is assessed by their family physician or nurse practitioner and it is determined that they do NOT have COVID-19, they may return to school once symptoms resolve.

When Students Should Perform Hand Hygiene:

- When they arrive at school and before they go home.
- Before and after any breaks (e.g. recess, lunch).
- Between different learning environments (e.g., outdoor-indoor transitions)
- Before and after eating and drinking.
- After using the toilet.
- After handling common resources/equipment/supplies or pets.
- After sneezing or coughing into hands.
- Whenever hands are visibly dirty.

When Staff Should Perform Hand Hygiene:

- When they arrive at school and before they go home.
- Before and after any breaks (e.g., recess, lunch).
- Between different learning environments (e.g., outdoor-indoor transitions, from the gym to the classroom).
- Before and after eating and drinking.
- After using the toilet.
- After handling common resources/equipment/supplies or pets.
- After sneezing or coughing into hands.
- Before and after handling food or assisting students with eating.
- Before and after giving medication to a student or self.
- After contact with body fluids (i.e., runny noses, spit, vomit, blood).
- After cleaning tasks.
- After removing gloves.
- After handling garbage.

SCHOOL COMMUNICATION PLAN

- Orientation for students - staff will take students through protocols during the first day back at school.

- Posting safety plans and restart plans - put on school website as well as emailed to parents.
- Ongoing communication with parents with any updates via email as well as on our website.