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## Parent Participation Program

### Rational

The Parent Participation Program is an important and fundamental aspect of our school. Parent participation keeps operational and tuition costs down, as well as enhancing the educational objectives, achievements and experiences of our students.

### Policy

All families are required to complete 36 hours of parent participation duties and 4 fundraiser hours each school year. The first 18 parent participation hours must be completed and logged by January 15<sup>th</sup> and the second 18 hours must be completed and logged by June 15<sup>th</sup>. The fundraiser hours are due after the final fundraiser in April and must be completed and logged by June 15<sup>th</sup>.

### Procedure

The program is task-based. Parents are assigned to a specific task group. The sign-up form is included in the annual registration package. Effort will be made to assign families to one of their top three choices.

Each task group has a coordinator who contacts parents in their group to help with identified jobs. Coordinators will give as much lead-time as possible. Parents are responsible for logging their completed hours on the online program.

If families are having trouble fulfilling the needs of their group, they are to contact either their task group coordinator or the administrator of the parent participation program to discuss options.

In addition to fulfilling the 36 hours within their task group, parents are required to complete an additional 4 hours at one of the two major fundraisers. If their involvement in the fundraiser exceeds four hours, the extra hours can be applied to their 36 parent participation task group hours.

In the event that parents have not completed and logged their hours by the above-mentioned deadlines of January 15<sup>th</sup> and June 15<sup>th</sup> the applicable post-dated cheque will be cashed.

<b>Reference:</b>	<b>Approved:</b> St. Joseph's Parish Education Committee
	<b>Date(s) Revised:</b> Aug 2019