



Application/Registration Fee

There is a non-refundable application/registration fee per student each year, regardless of when the student registers. This fee must accompany the application/registration form. The yearly fee is specified in appendix A.

Tuition Fees

- Monthly tuition fees for the school year are listed in appendix A. Once the fee structure is determined for an upcoming school year, you will be advised of the fees when you receive your re-registration form.
- Tuition must be paid for the month of entrance or transfer. Parents will be required to pay tuition for extended leaves from school.

Method and Schedule of Payment of Tuition

Tuition is due and payable the first business day of each month, paid by Pre-Authorized Debit (PAD).

Pre-paid May and June Tuition

When registering for the next school year, each family is required to make two PAD payments, one to be processed on the first business day of May, and one to be processed on the first business day of June (of the current year.) Each of these PAD payments represents one month's tuition as a guarantee of attendance. This money is included in the budget for the following year. These PAD payments are non-refundable if the family withdraws from the school at any time after June 15 of the current school year. If registration is completed after May 1 or June 1, this tuition would be payable immediately by current-dated cheque and is non-refundable. Please note that for your youngest child's final year (usually Grade 7), you would not have a tuition withdrawal in May or June of that school year.

September to April Tuition

Pre-Authorized Debit (PAD) payments will be processed on the first business day of each month (September through April) during the current school year.

NSF cheques

Parents will be charged \$50.00 on all returned cheques.

Late Entry

Registration fees are to be paid no matter when students enter the school. Tuition is to begin with the month of transfer.

Tuition and Fees in Arrears

Should tuition fees or payments-in-lieu of work fees fall in arrears, these arrears must be paid prior to the end of June of the current school year. Should you be unable to pay due to financial difficulties, you are required to make arrangements with the Pastor for an exemption to your account. Failure to satisfy accounts in arrears will result in the inability of the school to accept your re-registration.

Reference:	Approved: St. Joseph's Parish Education Committee
	Date(s) Revised:

