



**CAMBRIDGE
UNIFORMS**
est. 1994

RETURN/ EXCHANGE FORM

We believe that every sale is unique, as is the same with returns. Our goal is to ensure that our clients are taken care of while being conscientious of our policies.

Refunds are issued back to the original form of payment or a Gift Card. Shipping charges are the responsibility of the client. Sorry, we no longer offer school pick ups or returns. All returns may either be brought back to the store of purchase or mailed back to Cambridge Uniforms.

BACK TO SCHOOL RETURNS/EXCHANGES

As you can imagine, August to September is our busiest time. We will always do our best to process your return or exchange as promptly as possible. We appreciate your patience and understanding during this busy time. If you have a question about a return/exchange please email us at orders@cambridgeuniforms.com. Alternatively you may call our client care center at 1-800-924-9069 ext 1 or 604-924-9069 ext 1. If you leave a voicemail please allow 24 hours for a return call.

RETURN POLICY

Items purchased from May through August will have an extended return/exchange timeline to September 30th. For purchases during the remainder of the year a full refund or exchange will be provided up to 30 days from the date of purchase. For all returns and exchanges: all tags must be intact, and no name written on the garment. Items must not have been worn, washed or altered. Hosiery, ties and hair accessories are final sale for health reasons. Discontinued, sale and custom items are final sale.

MAILING RETURNS/EXCHANGES

Mail to: Cambridge Uniforms, 112-2455 Dollarton Highway, North Vancouver, B.C. Canada, V7H 0A2.

Please have the Return/Exchange form filled out completely to avoid delays in processing your request. Shipping charges are not refunded and are the responsibility of the client. Returned items are processed in order of their returned date.

From August 15 to September 15 we receive a high volume of orders, returns and exchanges. We appreciate your patience during this time.

EXCHANGES

The quickest method for an exchange is to place a new order. You may do this by visiting our website at www.cambridgeuniforms.com, entering your school code and placing a new order. The exchange item(s) can then be mailed back to us and a refund will be issued upon receipt of the return.

SHIPPING CHARGES

Shipping charges are the responsibility of the client. We do not refund shipping charges.

PLEASE TURN OVER PAGE TO COMPLETE RETURN/EXCHANGE FORM



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Please print clearly and provide all information requested so we can best assist you

CONTACT INFORMATION

| | | | |
|--|------------------|-----------------------------|----------------|
| SCHOOL | DATE OF PURCHASE | RECEIPT # | DATE OF RETURN |
| FIRST AND LAST NAME ON FILE (PARENT OR GUARDIAN) | | CHILD'S FIRST AND LAST NAME | |
| EMAIL ADDRESS | | BEST NUMBER TO REACH YOU | |
| HOME/SHIPPING ADDRESS | | CITY | POSTAL CODE |

CREDIT CARD DETAILS

| | | |
|---------------------------|-------------|--------------------|
| VISA OR MASTERCARD NUMBER | EXPIRY DATE | CVC (3 DIGIT CODE) |
| FULL NAME ON CARD | | SIGNATURE |

ITEM(S) BEING RETURNED (FOR REFUND)

| PRODUCT | SIZE RETURNED | COLOR | QTY |
|---------|---------------|-------|-----|
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| PST EXEMPTION CERTIFICATION (For children under 15 wearing adult size clothing) | |
| I certify that the above information is correct and that the clothing and/or footwear described above is being purchased for a child under the age of 15 years of age. A copy of the receipt for payment may be attached to this form to confirm sizing, pricing and invoice number as required by government regulation, which also states penalties for false statements. | |
| _____ | _____ |
| SIGNATURE | DATE |